

**PROCEDURE FOR RESIDENTIAL PLAN REVIEW BY
GLOCESTER FIRE DISTRICTS**

1. Four (4) sets of Construction Plans must be dropped off to the appropriate Fire District.
2. All plans must have location of Smoke/Carbon Monoxide/Heat Detectors drawn on the plans by a Licensed Electrician.
3. Generally, plans will be reviewed within ten (10) working days, depending on their complexity (RIGL 23-28.1-6. allows up to 90 days for plan review). After plans are reviewed, you will be called to pick up three (3) sets of your plans; one (1) set will remain with the Fire District to review again before their inspections.
4. Pursuant to RIGL 23-28.1-2, Plan Review fees are as follows:

1 Family unit	\$	75.00
2 Family units	\$	125.00
3 Family units	\$	175.00
Remodel/Basement	\$	35.00

Plan Review fees are due and payable when you pick up your plans. Checks must be made payable to the Fire District that reviews your plans.

5. Your plans must have the street name, plat and lot number of the building lot, and name & phone number of the contact person who can be reached to pick up your prints.

Please leave your plans, Monday thru Friday, with the respective Fire District for the area where you will be building.

<u>Chepachet</u>	Chief Robert Dauphinais	568-5200
1170 Putnam Pike	9:00 A.M. - 12:00 P.M.	(Leave with Tax Collector at the Station)

<u>Harmony</u>	Chief Richard Waterman	949-1188
194 Putnam Pike	9:00 A.M. - 4:00 P.M.	(Leave with Tax Collector/Clerk)

<u>W. Gloucester</u>	Chief Christopher LaButti	568-2422
2410 Putnam Pike	Deputy Chief Brian McKay	(Call to be advised where/when to drop off your plans)

6. After the rough wiring is done, you must call to set up an appointment for a Rough Inspection with the Fire District that did your Plan Review. Upon completion of the building, you must call the Fire District again to schedule an appointment for a Final Inspection. You will not be permitted to receive a Certificate of Occupancy from the Gloucester Building Inspector until your Final Inspection has been completed. There are no fees for the Rough and Final Inspections.